



2021-2022 COVID-19 Policy Omicron Variant

Active Learning Centers and Lehigh Valley Martial Arts is a private company and as such retains the right to create policies/rules/guidelines that may be stricter than government recommendations.

Masks

All staff, students, vendors, and visitors 2 years old and older are required to wear a mask inside any Active Learning Center location.

All students are required to wear a mask when on Active Learning Center transportation. All drivers are required to wear a mask when transporting passengers.

Masks may only be removed when alone in a room, while eating (maintaining 6 feet or greater from others at the table), or when in an office occupied by more than one person and a distance of 6 feet or greater can be maintained.

If a child refused to wear their mask or refuses to wear their mask properly (mouth and nose covered) they will be sent home.

Hand Washing/Sanitizing

All individuals entering the building will be expected to sanitize their hands at the front door. It is the expectation that parents/staff will aid younger children who are incapable of reaching/using the sanitizing dispenser. Children able to independently use the sanitizing dispenser must be supervised in said use by an adult.

Staff are expected to have children wash hands:

- After coming in from outside
- Before and After meals/snack
- After sneezing/coughing/blowing of the nose
- After toileting
- Before and After nap time
- Any other time deemed necessary

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Travel

There are not travel restrictions at this time.

Exposure and Quarantine

Direct Exposure

You have been **masked or unmasked** and in the company of someone diagnosed with COVID-19 in a distance equal to or less than 6 feet for longer than 15 minutes or for a cumulative 15 minutes over the course of 24 hours. This type of exposure requires action to be taken. See below for action to be taken.

Secondary Exposure

You have been in the company of someone who has had a Direct Exposure. This type of exposure does not require quarantine unless symptoms appear. If symptoms appear you are required to quarantine and to take a COVID test on day 5 after exposure.

How to count the days

Day of exposure is day zero (0).

Action to be taken in the event of Direct Exposure

*** If you are **Boosted**, OR had 2 shots of **Moderna or Pfizer in the last 6 months**, OR had a **J&J** vaccine in the last 2 months*** **and are Asymptomatic...**

1. You are not required to quarantine! Children who are vaccinated may attend school and may attend ALC!
2. You are required to wear a mask both indoors and outdoors for 10 days.
3. If you develop symptoms, stay home and test right away.
4. If you do not develop symptoms, test on day 5 after exposure.
5. If your test is negative, you may immediately discontinue strict mask wearing unless otherwise specified by company/school policy or state regulations.
6. If your test is positive, you must quarantine for 5 days. Date of exposure is day zero. You must wear a mask when around others from Day 6 through Day 10. **On 1/7/2022, OCDEL (our licensing body) announced that **children who test positive** must present a note from a medical professional (doctor, NP or PA) stating that they may return to care OR show a negative test result containing the child's name, date of test, negative result and name for facility.**

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7. Anyone unable to wear a mask (regardless of age) will be required to complete a 10-day quarantine before returning to ALC or LVMA or provide a negative test result.

*** If you are **UNVACCINATED**, OR are **Not Boosted**, OR have had 2 shots of **Moderna or Pfizer more than 6 months ago**, or have had a **J&J vaccine more than 2 months ago*****

1. You are required to quarantine for 5 days. Children may not attend school or childcare.
2. You are required to take a COVID test on day 5 after exposure. The state (with regard to childcare) will not accept a test dated earlier than Day 5 for return to care or return to work if employed in childcare.
3. If your test is negative, you may return to normal activities.
4. If you test in positive, you are required to quarantine for 5 days. Date of exposure is day zero. You must wear a mask when around others from Day 6 through Day 10. **On 1/7/22, OCDEL (our licensing body) announced that children who test positive must present a note from a medical professional (doctor, NP or PA) stating that they may return to care OR show a negative test result containing the child's name, date of test, negative result and name of facility.**
5. Anyone unable to wear a mask (regardless of age) will be required to complete a 10 Day quarantine before return to ALC or LVMA, or provide a negative test result.

***IF YOU TEST POSITIVE (REGARDLESS OF VACCINATION STATUS) ***

1. You are required to quarantine for 5 days. If, on Day 6 you are asymptomatic or your symptoms are resolving, you may leave your house.
2. If you have a fever, continue to stay home until the fever resolves without use of medication.
3. From Day 6 through Day 10 you are required to wear a mask when around others.
4. Anyone unable to wear a mask (regardless of age) will be required to complete a 10 Day quarantine before returning to ALC or LVMA, or provide a negative test result.
5. **On 1/7/2022, OCDEL (our licensing body) announced that children who test positive must present a note from a medical professional (doctor, NP or PA) stating that they may return to care OR show a negative test result containing the child's name, date of test, negative result and name of facility.**

Tests must be administered in a medical setting. AT HOME tests will not be accepted as confirmation of either a positive or negative result.

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Notification of Direct Exposure

When a direct exposure incident occurs, the following steps will be taken:

- Staff in care room will be notified immediately so children are kept together in one place.
- Parents will be notified of the exposure and given all the known details.
- Pa Department of Health will be notified, and all directives will be followed.
 - DoH indicates who, outside of the immediate family is to be notified. This includes school districts. A special order was written, superseding HIPA, that makes this notification appropriate and legal.

Should a direct exposure incident occur outside of ALC it is the obligation of the staff member involved or the parent of the child to inform ALC or LVMA of the exposure.

COVID Tuition Payment Policy

With respect to the current and future variants, our payment policy will remain the same.

- If your child was exposed at ALC, during childcare, and is required to quarantine, you **WILL NOT** be charged for the time your child was out due to the exposure. Additionally, previously paid tuition will be prorated and/or refunded where necessary. **Tuition will not be covered past Day 6 for anyone choosing to extend the quarantine time by not testing.**
- **Certified Kindergarten** is excluded from the above tuition policy as the program can operate virtually in the event of a shut down.
- If you child was exposed outside of ALC and is required to quarantine by doctors' recommendation or ALC policy, you **WILL** be required to meet your payment obligations.

Discipline and Behavior Management

At this time, we are limited in the intervention we are able to provide for students requiring significant assistance for challenging behaviors.

For the foreseeable future, we will be requesting pick up within a one-hour (60 minute) window for students requiring removal from their space/group due to behaviors that are detrimental to maintaining safe and sanitary conditions or otherwise requiring one-on-one supervision from a staff member or Director.

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Please note that the one hour begins from when the staff attempt to first contact the child's parent. After 60 minutes from that contact or contact attempt, parents are responsible for a \$100.00 surcharge. This surcharge will accrue for each additional clock hour and will be broken into 15-minute (\$25) increments. It is critical that we maintain ratios and supervision and providing one-on-one care puts a significant strain on our ability to maintain this standard as well as creates a financial strain as a result of the need to double staff in these instances. Hence the need to charge after a reasonable time period.

Health

If your child is not well and showing symptoms of a cold or virus, we request that you keep your child home. If a child arrives at the facility and is visibly ill, the child will not be accepted into care unless a doctor's note can be provided that states the child has no contagious illness, COVID or otherwise, and is able to be in care.

Should your child become ill while in our care, you will be notified and a request for pick-up will be made. Please refer to the parent handbook for the specific instances in which we will be required to send your child home. Please note that this may not be a complete list as things are constantly in flux as a result of the ever-changing landscape of the pandemic.

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